



**LANCASTER  
CITY COUNCIL**

*Promoting City, Coast & Countryside*

**INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS**

**THURSDAY, 8 DECEMBER 2022**

Please find enclosed Decision Notice in connection with the following:

**ICMD11 INDEPENDENT LIVING SCHEME EQUIPMENT UPGRADE (Pages 2 - 5)**

Please note that this is subject to call-in.

**Queries regarding these documents**

Please contact Liz Bateson, Democratic Services - email [ebateson@lancaster.gov.uk](mailto:ebateson@lancaster.gov.uk).

Democratic Services,  
Town Hall,  
Dalton Square,  
Lancaster,  
LA1 1PJ

Published on THURSDAY, 8 DECEMBER 2022



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**EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER  
NOTICE OF DECISION**

<b>TITLE OF DECISION: INDEPENDENT LIVING SCHEME EQUIPMENT UPGRADE</b>			
<b>NAME OF DECISION TAKER:</b>	<b>CLLR C MATTHEWS</b>		
<b>POSITION AND RESPONSIBILITY HELD:</b>	<b>PORTFOLIO HOLDER FOR HOUSING</b>		
<b>CONTACT OFFICER:</b>	<b>TOM GREENWOOD</b>		
<b>TELEPHONE:</b>	01524 582458		
<b>E-MAIL:</b>	tgreenwood@lancaster.gov.uk		
<b>Details of Decision:</b> That, via the NHC framework, Tunstall be appointed to deliver the replacement of the analogue telecare system through the Sheltered Support Grant Maintenance Reserve			
<b>Reasons for the decision:</b> The preferred supplier (Tunstall) is available on a Northern Housing Consortium framework of which the Housing department are members, and the terms of the framework allow call off of the contract directly, without formal tendering process. Tunstall are ranked first for supply of this equipment on the Northern Housing Consortium framework.  The ICMD is requested to ensure the earliest start on site is attained so that works are completed as soon as possible  We need to ensure that we upgrade our telecare equipment across out Independent Living Schemes before it becomes obsolete, and we have had several schemes which have been becoming less reliable.  To note: this is reserve funded from allocated HRA reserve, no impact on budget outturn.  The request for signature is to award the works to Tunstall Via the Northern Housing Consortium Framework and the budget for these works were agreed at Cabinet on 8th Feb 2022 – item 81 – section 8.1			
<b>IS THE DECISION URGENT</b> <b>NO</b>			
<b>I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.</b>			
<b>SIGNATURE OF DECISION TAKER:</b>	Cllr Cary Matthews		
<b>DATE:</b>	8.12.22		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			<b>REF NO.</b>
			ICMD11
<b>DATE DECISION TAKEN:</b>	7.12.22	<b>DATE RECEIVED BY DEMOCRATIC SERVICES:</b>	8.12.22
<b>DATE DECISION PUBLISHED:</b>	8.12.22	<b>IMPLEMENTATION DATE ( publication day + 5 working days):</b>	16.12.22



## INDEPENDENT LIVING SCHEME EQUIPMENT UPGRADE

### Report of Neighbourhood and Support Services Manager

<b>PURPOSE OF REPORT</b>			
To request ICMD authorisation to award the contract to upgrade the telecom systems in the independent living schemes from analogue to digital			
<b>Key Decision</b>	<b>X</b>	<b>Non-Key Decision</b>	<b>Referral from Cabinet Member</b>
<b>Date of notice of forthcoming key decision</b>	15/11.22		
<b>This report is public</b>			

#### RECOMMENDATIONS

- (1) That, via the NHC framework, Tunstall be appointed to deliver the replacement of the analogue telecare system through the Sheltered Support Grant Maintenance Reserve

#### 1.0 Introduction

- 1.1 The works will be to install new digital telecare systems in place of the existing analogue telecare system which is due to be obsolete from 2025.
- 1.2 This work is reserve funded, paid for through tenants service charges and allows delivery of 24 hour alarm call services to this vulnerable tenant group.

#### 2.0 Proposal Details

- 2.1 We need to ensure that we upgrade our telecare equipment across our Independent Living Schemes before it becomes obsolete. This is a planned upgrade which has become more urgent as we have had several scheme telecare systems which have been becoming less reliable and are reaching the end of life
- 2.2 In addition, replacement of this digital infrastructure will allow the housing service to provide modern and responsive services to tenants and also respond to innovation across the housing sector.

#### 3.0 Details of Consultation

3.1 n/a

#### 4.0 Options and Options Analysis (including risk assessment)

	<b>Option 1:</b> award the contract	<b>Option 2:</b> do not award the contract
Advantages	To upgrade aging analogue systems. In addition continuity of supplier can be attained by awarding via the NHC framework	none
Disadvantages	none	Analogue telecare system will soon not be supported and will cease to work.
Risks	none	Tenants will not have telecare facility, tenants safety compromised.

#### 5.0 Officer Preferred Option (and comments)

6.0 The officer preferred option, is option 1. Undertaking these works will ensure continuity in the telecare provision

#### 7.0 Conclusion

7.1 The report requests that the Portfolio Holder approves the recommendation above. This is a key upgrade for the successful delivery of Independent Living services.

#### **RELATIONSHIP TO POLICY FRAMEWORK**

This decision supports delivery of the Council Housing Service Improvement Plan

#### **CONCLUSION OF IMPACT ASSESSMENT**

**(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, HR, Sustainability and Rural Proofing)**

No formal impact assessment carried out, however delivery of this project underpins service delivery for independent living tenants (over 60's, and vulnerable tenant groups). To not deliver this project would result in negative impact

#### **LEGAL IMPLICATIONS**

Should the recommendation be approved, Legal Services confirm that it will be appropriate for the Council to utilise the Framework agreement referred to in the report. Legal Services has reviewed the terms and conditions of the call off contract under this Framework and confirms that it does not contain any unusual or unduly onerous terms.

#### **FINANCIAL IMPLICATIONS**

The Housing Revenue Account revenue budget for 2022/23 includes an indicative provision

of £250K for digital upgrade of the alarm and monitoring equipment on Independent Living schemes, funded from the HRA Sheltered Support Grant Maintenance Reserve.

As the programme will now span two financial years, the actual cost will be incorporated into the 2022/23 Mid-year Reviewed Budget Position and 2023/24 estimates for the HRA. The HRA Sheltered Support Grant Maintenance Reserve balance as at 01 April 2022 was £626,693, is held for the purpose of replacing and maintaining this equipment and is sufficient to cover the total cost of this contract.

**OTHER RESOURCE IMPLICATIONS**

**Human Resources:**

n/a

**Information Services:**

n/a

**Property:**

n/a

**Open Spaces:**

**SECTION 151 OFFICER'S COMMENTS**

The Section 151 Officer has been consulted and has no further comments to add.

**MONITORING OFFICER'S COMMENTS**

The Monitoring Officer has been consulted and has no further comments to add

**BACKGROUND PAPERS**

None

**Contact Officer:** Pete Linsley

**Telephone:** 01524 586873

**E-mail:** plinsley@lancaster.gov.uk

**Ref:**